



## Optimist Club of Dorwood

### Donation/Community Grant Application Form



**Eligibility:** To be considered for a Dorwood Optimist Grant, an organization must serve Kettering youth and/or our community.

#### **Grant Request**

Date of request: \_\_\_\_\_

Total Cost of this project \_\_\_\_\_

How much are you requesting from Dorwood?: \_\_\_\_\_

When (date) will the funds be needed? \_\_\_\_\_

Is Dorwood the only source of funding? \_\_\_\_\_

This is an \_\_\_ on-going project **OR** \_\_\_ a one-time-event

#### **Organizational Information**

Name of Organization: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name/Title of Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

If approved, who should a check be made payable to? \_\_\_\_\_

\_\_\_\_\_



### **Important Information**

Individuals/Organizations seeking grant funds from the Dorwood Optimist Club must:

- 1) Be willing to certify and document formal figures.
- 2) Be willing to expend all monies for approved purpose. If applicant is unable to use funds for approved purpose, funds or remaining portion must be returned to the Dorwood Optimist Club.
- 3) Be willing to report on achievements and/or goals accomplished to the Board of Directors and general membership of the club.
- 4) Be willing to acknowledge the support of the Dorwood Optimist Club where appropriate.

### **Fixed Limits**

- 1) The maximum amount for any individual grant within a fiscal year is typically \$1,000.
- 2) Any application that exceeds this annual amount must show justification of extraordinary needs, and be approved by the Board of directors.
- 3) No financial assistance may be provided if the proposal is not in conformance with this application procedure.

Mail completed application to:

Club Secretary  
Optimist Club of Dorwood  
PO Box 292266  
Kettering, OH 45429-0266